



P R O C U R E M E N T

Report to: STAR Joint Committee
Date: 21st August 2017
Report for: Decision
Report of: Business Improvement Manager

Report Title

Variation of wording in Delegation and Joint Committee Agreement for a shared strategic procurement service (STAR)

Summary

The purpose of this report is to address an matter discussed at the last STAR Joint Committee meeting in respect of nominated substitutes attending STAR Joint Committee meetings and their voting rights in the absence of executive Members

Recommendations

The recommendation of this report is that the Joint Committee endorses the changes and refers the report to their respective authorities for approval

Contact person for access to background papers and further information:

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Background

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|---------------------------|---|
| Financial Impact: | None |
| Legal Impact: | May require approval at a meeting of the full Council for each STAR Council |
| Human Resources Impact: | None |
| Asset Management Impact: | None |
| E-Government Impact: | None |
| Risk Management Impact: | None |
| Health and Safety Impact: | None |

Consultation

No public consultation required

Reasons for Recommendation(s)

This recommendation will enable each STAR Council to appoint a substitute Member to the STAR Joint Committee who is not necessarily an executive Member of the relevant Council. This will enable the appointment of executive Members' deputies as substitutes which will assist the Members with ensuring that each STAR Joint Committee meeting is quorate

1. Current Status

1.1 Paragraphs 1 and 2 of Schedule 1 of the Delegation and Joint Committee Agreement for a shared strategic procurement service (STAR) states:

- 1 Each of the Councils will appoint one appropriate executive Member of that Council as its nominated Member of the Joint Committee. The Members appointed will have full voting rights.
- 2 Each Council may appoint one or more substitute executive Members to attend any meeting in place of an appointed Member from that Council, subject to notification being given by the substitute member to the Secretary to the Joint Committee before the start of the meeting. The Member appointed as a substitute will have full voting rights where the member for whom they are substituting does not attend. If a Council's nominated Member attends a meeting of the Joint Committee, any named substitute may also attend as an observer but will not be entitled to vote.

1.2 Paragraph 2 provides that only executive Members may be appointed as substitutes to attend meetings and have full voting rights. This prevents the appointed executive Member for each STAR Council nominating his/her deputy, who may not be an executive Member of the respective Council. This has led on occasion to meetings not being quorate

2. Proposed Amendment

2.1 Delete the word "executive" from line one of Paragraph 2 of the Delegation and Joint Committee Agreement for a shared strategic procurement service (STAR)

2.2 Record that this amendment does not alter the powers conferred on the nominated substitute and by nomination, the relevant Council confers full voting rights on the substitute member

3. Recommendations

3.1 It is recommended that the Joint Committee endorses the changes and refers the report to their respective authorities for approval